

Call for Empanelment of Evaluators (Program) and Evaluators (Finance)

Name of the project: Saksham Project SSR-Targeted Interventions and Link Worker Scheme Evaluation for National AIDS Control Programme (NACP)

Overview:

Manbhum Ananda Ashram Nityananda Trust-MANT (RICE) in collaboration with the Tata Institute of Social Sciences (TISS), invites applications for the selection of evaluators under the Saksham program. This project supports the National AIDS Control Programme (NACP) through the evaluation of Targeted Interventions (TI) and Link Worker Schemes (LWS) in **Bihar, Jharkhand, West Bengal and Odisha States and A&N Islands UT.**

Objectives of the evaluation:

1. To assess the performance of TIs in terms of gaps between planned targets and actual achievements.
2. To assess component-specific quality of TI.
3. To assess knowledge level, condom use, health seeking behaviours.
4. To assess the component wise expenditure of and look for variance.
5. To assess the quality and performance of project staff and peer educators during the review period.
6. To assess various systems (accounts/ finance/ human resource/program management) in place at TI NGO/CBO and their effectiveness in the implementation of TIs.
7. To assess the organization capacity.
8. To assess community engagements.
9. To assess the innovations if any.

Desired qualification and experience of the program evaluators:

- Minimum 5 years' experience in the developmental sector and preferably at least 1 year in HIV/AIDS prevention programme
- Postgraduate in any Social Work, Public Health, and other allied Social Sciences,
- Community members with minimum qualification of graduation in Social Sciences and at least 2 years of experience in HIV/AIDS prevention programme are also eligible to apply.
- Preferences shall be given to candidates who have prior experience in evaluating development programs.
- Sensitive towards issues relating to HRG communities and PLHIVS
- Willing to undertake extensive field visits to intervention sites.
- Well-versed in reporting and documentation.
- Conversant in local language in addition to English.
- She/he shall have experience in conducting FGDs/IDIs with HRGs and Bridge populations.
- Evaluators should not be currently associated with any TI projects/development partners who are supporting NACP both at the National and State level.

Desired qualification and experience of the finance evaluators:

- For Finance evaluators the minimum qualification is a degree in Commerce or an intern from a CA firm with a degree in Commerce.
- SACS internal auditors should not be engaged in TI evaluation due to possible conflicts of interest
- Preference shall be given to candidates who have prior experience evaluating financial segments of development programs.
- Sensitive towards issues relating to HRG communities and PLHIVs.
- Willing to undertake extensive field visits to intervention sites.
- Well-versed in accounting conventions.
- Conversant in local language in addition to English.

Evaluators required to:

- Evaluators should spend three full days in each TIs/LWS.
- It is recommended that the evaluators should visit the community at appropriate hours for informal interaction as per the convenience of the community.

- At least 10% of the HRG randomly selected and are to be contacted by the evaluation team through one to one contact or small group discussions in 10% of the hotspots randomly selected by the evaluator.
- The evaluation report including soft copy of the evaluation tool, and detailed report shall be submitted on the 3rd day of completion of the evaluation at any TI to SACS.
- The overall report should be shared within 7 days after completing the evaluation of any TI to SSR/TISS.
- The final signed evaluation report should be submitted by emails to SACS.

Team for Evaluation:

The 3-member evaluator's team consists of:

- 2 External evaluators, one of them would be the lead evaluator and another one would be the co-evaluator.
- 1 Accounts / finance person.

One evaluator/team of evaluators can conduct a maximum of 5 TI evaluations in one state.

Honorarium and Reimbursement to Evaluators:

- Honorariums will be paid to evaluators directly by RICE.
- RICE will reimburse the travel and stay for the period of evaluation as per the NACO norms

How to Apply

Interested candidates must submit their application through

- Provided **Google Form link** below

<https://forms.gle/MoXGcGgr4Q5C6aXn9>

- Or **scan the QR code below** to access the form.



Application Deadline

6th April, 2025

Empanelment does not lead to direct/automatic assignments. Based on the application obtained from the candidate, only selected evaluators shall be informed by the proper channel. NO PHONE CALLS/ EMAILS ENTERTAINED. SUCH CALLS/EMAILS WILL LEAD TO DISQUALIFICATION.

S/d

Faculty-In-Charge
SSR-Saksham Project
MANT